

**CHILDREN AND YOUNG PEOPLES TRUST BOARD****Wednesday, 17th November, 2010**

Present:- Councillor Lakin (in the Chair); Andy Buck, Alan Hazell, Martin Kimber, Joyce Thacker, Richard Tweed and Janet Wheatley.

In attendance: Ruth Bastin, Clare Burton, Frances Hunt, Shona McFarlane, Dorothy Smith, Sue Skalycz, Gill Walker and Dr Walid Al-Wali.

Apologies for absence:- Apologies were received from Ann Jackson and Brian James.

**D29. MINUTES OF THE PREVIOUS MEETING OF THE CHILDREN AND YOUNG PEOPLES TRUST BOARD HELD ON 20TH OCTOBER, 2010**

The minutes of the previous meeting held on 20<sup>th</sup> October, 2010 were approved as a correct record.

**D30. MATTERS ARISING**Prevention and Early Intervention

Reference was made to Minute No D27(1) and confirmation was given that a workshop had been arranged on 15<sup>th</sup> December 2010 to discuss outcome based service commissioning.

Further to Minute D27(5) confirmation was given that a report was being prepared by Simon Perry and would be presented to the Chief Executive Officer Group.

Reference was made to Minute D27(6) and a query was raised as to what progress had been made in respect of examining the impact upon service provision by voluntary and community sector organisations. It was confirmed that work had been undertaken and once completed by Janet Wheatley would be shared with members of the Board.

**D31. ISSUES AND CONCERNS**RMBC

The Strategic Director reported that Rotherham had been voted the most enterprising Borough in Britain.

The Strategic Director reported that a Joint Workforce Development Unit was currently being explored with partner agencies.

Members were informed of the resignation of Pat Ward from the Board. It

was agreed that another Secondary Head representative should be sought.

### **D32. KEEPING CHILDREN AND YOUNG PEOPLE SAFE**

Alan Hazell, Chair of the Rotherham Safeguarding Children Board gave a powerpoint presentation in respect of Keeping Children and Young People Safe.

The presentation drew specific attention to:

- The four big things (of which keeping children and young people safe was one)
- Safeguarding and promoting
- RLCSB – 3 broad areas of activity
  - Identify
  - Prevention
  - Maltreatment
- Children and Young People's Plan 2010-2013
  - Aspirations
  - 18 PI's in National Staysafe data set.

A discussion ensued around the aspirations and what was underpinning the performance indicators and how was performance measured. Confirmation was given that there was an action plan in place which sat behind the four big things and it was suggested that this be presented at future meetings.

Further discussion took place around the need for becoming more focussed on outcome as opposed to concentrating on performance indicators, and it was agreed that a piece of work should be undertaken around this. It was suggested and agreed that the next meeting should include a workshop based on the last slide of the presentation for a more in-depth discussion.

Resolved:- That the workshop to take place at the next meeting on outcomes based commissioning would discuss Keeping Children and Young People Safe in more depth.

### **D33. CHILDREN AND YOUNG PEOPLE'S TRUST BOARD**

#### Membership of the Children and Young People's Trust Board and Terms of Reference

Consideration was given to a report presented by the Business Development and Partnership Manager in respect of the membership of the Children and Young People's Trust Board and terms of reference.

She confirmed that consultation had taken place with all members on the Membership of the Board and Terms of Reference in October 2010. No comment had been received in relation to the Terms of Reference but the Chair had pointed out that, as previously agreed, he should be a member of the Think Family Board.

Members of the Joint Leadership Team had queried whether their meetings should continue as it was felt there was the potential for duplication as they were also members of the Think Family Board. However it was agreed that for the foreseeable future this would continue.

Information issued by the Department of Education on 3<sup>rd</sup> November 2010, described how arrangements for the Board would be more flexible. There was no longer a statutory requirement to produce the Children and Young People's Plan or to have a Children and Young People's Trust Board. However it was proposed that existing arrangements and proposals for member of the Children and Young People's Trust Board remain the same.

The Terms of Reference and membership of the Children and Young People's Board were appended to the report for comment and final approval.

The Chair commented that reference needed to be made in the Terms of Reference to the fact that the Rotherham Local Safeguarding Children Board could challenge decisions made by the Children and Young People's Trust, in line with protocols previously agreed.

A discussion ensued in respect of the timings of meetings and it was agreed that the bi-monthly meetings of the Children and Young People's Trust Board needed to be later in the day to allow School Heads representatives to attend.

Resolved:- That the Terms of Reference and membership of the Children and Young People's Trust Board be approved, subject to the amendments referred to above.

#### Draft Partnership Agreement for the Children and Young People's Trust Board

Consideration was given to a report presented by the Business Development and Partnership Manager in respect of the draft Partnership Agreement for the Children and Young People's Trust Board.

The draft Partnership Agreement was developed at the request of the Children and Young People's Trust Board, in order to have in place a more formal agreement to the work it was undertaking to improve the outcomes for children and young people in Rotherham.

It was developed in line with current legislation guidance and set out how each Partner would co-operate to improve outcomes through the development, publication, implementation and review of the Children and Young People's Plan.

The Partnership Agreement comprised of the following terms which all partners would be asked to agree to:-

- The Partnership
- The Children and Young People's Plan
- Safeguarding
- Governance and Accountability
- Ambition and Prioritisation
- Financial and Performance Management
- Value for Money
- Risk Management
- Equality and Diversity
- Consultation and User Engagement
- Commendations and Complaints
- Reporting Arrangements
- Dispute Resolution
- Termination of the Partnership
- Publicity
- Data Protection
- Confidentiality
- Freedom of Information
- Review and Variation

A discussion ensued and a reference was made to 3.4 of the document which referred to improving safeguarding and promotion of welfare. It was agreed that this was a function of the Safeguarding Children Board, but that it would be brought to the Children and Young People's Trust Board via the Safeguarding Children Board for monitoring purposes.

Reference was made to 19.1 which described how the effectiveness of the Partnership Agreement would be reviewed. It was felt that in the Rotherham Safeguarding Children Board should also be involved in the review.

Resolved:- (1) That the content of the Partnership Agreement be amended as discussed and brought to the next meeting for final approval.

(2) That all members of the Children and Young People's Trust Board sign the Partnership Agreement and thereby agree to its terms, once the final version has been approved.

**D34. DRAFT PROPOSAL FOR THE DEVELOPMENT OF PREVENTION AND EARLY INTERVENTION SERVICES**

Consideration was given to a report presented by the Business Development and Partnership Manager in respect of the draft proposal for the Development of Prevention and Early Intervention Services.

It was proposed that a project approach be undertaken to progress the implementation of the Prevention and Early Intervention Strategy which would involve identifying some of the most vulnerable families across the Borough and working with them to identify the most appropriate interventions. Work with these families would be monitored and evaluated.

It was proposed that the Think Family Team be expanded to include more agencies. Members of the Team would be required to attend a Think Family Panel monthly to determine the best approach for 'stuck' families.

A discussion ensued and the following issues were raised:-

- Whether the Children's Centres were being used to their full potential.
- It was felt that, in addition to the work planned with the most vulnerable families, we needed to be looking at broader intervention. It was suggested that a service model needed to be developed and decisions made as to what was required together with the resources to deliver. It was agreed that more work be undertaken in respect of this and brought back to the next meeting. Andy Buck agreed to provide some written notes to assist with this.
- Concerns were raised by the Voluntary Sector that timing was now becoming an issue for them with the external funding coming to an end in March 2011. Therefore it was essential that the work referred to above was accelerated. The Chair agreed that the next meeting should concentrate on only a small number of key issues to ensure that progress was made.

Resolved:- (1) That Members of the Children and Young People's Board agree to the project and give their commitment to the development of the 'Think Family Team'.

(2) That further work be undertaken in respect of the Service Model as discussed and agreed above.

#### **D35. LOCAL SAFEGUARDING CHILDREN BOARD AND CHILDREN AND YOUNG PEOPLES TRUST BOARD**

Alan Hazell, Chair of the Rotherham Safeguarding Children Board presented the submitted report in respect of the joint meeting of representatives from the Rotherham Safeguarding Children Board and Rotherham Children and Young People's Trust Board.

The meeting took place following the Ofsted inspection of Rotherham's safeguarding and looked after children services in July and the subsequent publication of their report in August 2010. Representatives of the two Boards met on 4<sup>th</sup> October 2010 to discuss in detail their relationship in respect of accountability and governance. A scoping document was produced from this meeting and comment was invited. The results of their consultation were appended to the report.

It was proposed that the document be approved by both Boards and that the recommendations contained therein take effect immediately.

Resolved:- That the attached form of words be agreed by the Children and Young People's Board and presented to the next Rotherham Safeguarding Children Board for implementation by both Boards.

**D36. THE OFSTED INSPECTION OF THE ARNOLD CENTRE - THE FIRST CHILDREN'S CENTRE INSPECTION IN ROTHERHAM**

Consideration was given to a report presented by the Assistant Head of School Effectiveness Service 0-7, in respect of the Ofsted Inspection of the Arnold Centre.

It was noted that the Arnold Centre was the first Children's Centre in Rotherham to receive an Ofsted inspection. It was a two day inspection which took place on 23<sup>rd</sup> and 24<sup>th</sup> September 2010. The inspection team consisted of two inspectors, which was led by an HMI, who made a pre-inspection visit to the centre on 22<sup>nd</sup> September. Similar to the school inspection processes, the Headteacher received a pre-inspection hypothesis trail of lines for further investigation on the evening prior to the first day of the inspection. This was based on the evidence from initial discussions with the Headteacher, the Centre's completed self evaluation for, safeguarding policy and staff training plan.

The overall judgement of the inspection was good, with 'satisfactory' being achieved in the following areas:

- Being Healthy
- Economic and Social Wellbeing
- Value for Money
- Range of appropriateness of services provided
- Evaluation
- User engagement.

The remaining 16 Ofsted evaluation schedule areas were judged as 'good'.

One of the key issues identified as an outcome of the inspection was:

- To improve the availability of data information which was specific to the immediate reach of the Centre and the impact of its work,

including that which relates to the national indicator set.

On the basis of this there was further partnership work needed with Health, Social Care and Job Centre Plus in relation to the National Indicator Set data that needed to be shared with each Children's Centre at Ward and if possible, post code level. However, since the inspection, meetings had been held with relevant partner services and as a result improved Ward/post code level data, especially from health had been provided. This had positively supported the second inspection of a Rotherham Children's Centre which occurred on 20<sup>th</sup> and 21<sup>st</sup> October.

The HMI stated that 'there was limited information available to show how parents were being helped into work'. An outcome from the second Children's Centre inspection was a key issue relating to this aspect of 'Improve links with Job Centre Plus and other services to support parents in accessing training and employment'.

There was a need to further develop partnerships and alignment with Health and Job Centre Plus with Children's Centres, in relation to sharing of data although this was improving. There was also a need to formalise pathways for adults into learning that leads to 'readiness' for employment and then into employment, which would need further partnership with Adult and Family Learning Services and Job Centre Plus.

Resolved:- That the key issue identified by Ofsted and the need to further develop partnerships and alignment with Health and Job Centre Plus with Children's Centres, in relation to sharing of data be noted.

**D37. UPDATE ON THE MERGER BETWEEN THE ROTHERHAM NHS FOUNDATION TRUST AND ROTHERHAM COMMUNITY HEALTH SERVICES**

The Chief Executive, NHS Rotherham gave an update in relation to the merger between the Rotherham NHS Foundation Trust and Rotherham Community Health Services.

He confirmed that at the end of the financial year NHS Rotherham would cease to have a provider arm and the Foundation Trust and RDASH would be taking over the responsibility. The integration of the Community Services and the hospital would continue as would the work with CAMHS and RDaSH (Rotherham, Doncaster and South Humber).

**D38. OFSTED INSPECTION ACTION PLAN UPDATE**

The Strategic Director for Children and Young People's Services gave and update on the Ofsted Inspection Action Plan.

She confirmed that the hospital actions were nearing completion and that Paediatric Nurses would be available in Accident and Emergency at all times.

The Foundation Trust were making SWIFT more accessible to staff and training on the system was underway.

The next meeting of the Improvement Panel would be taking place in December where hopefully the intervention notice would be signed off.

**D39. CHILDREN YOUNG PEOPLE'S ANNUAL COMMENT AND COMPLAINT REPORT 2009/ 2010**

Consideration was given to a report presented by the Business Development and Partnership Manager which outlined performance for complaints in RMBC Children and Young People's Services for 2009/2010, along with comparison to 2007/2008 and 2008/2009. It also provided information about other types of enquiries and feedback handled by the Complaints and Customer Service Team along with details of future service developments.

It was noted that 122 people had made 262 complaint points at Stage 1, 12 people made 96 complaint points at Stage 2 and 1 person escalated two of their Stage 2 complaints to a Stage 3 Review Panel.

Resolved:- That the content of the Annual Report for Comments and Complaints 2009/2010 be noted.

**D40. PRIMARY SCHOOL LIFESTYLE SURVEY 2009**

Consideration was given to a report presented by the Policy and Planning Team Manager in respect of the Primary School Lifestyle Survey 2009.

The Primary Lifestyle Survey 2009 was undertaken by Primary school pupils with questions covering a range of issues, such as health, how pupils felt about school, how safe they felt, how they felt about the area in which they lived, bullying, and how often they might smoke, drink or take drugs.

The Primary Survey period commenced on the 19<sup>th</sup> October and concluded on 18<sup>th</sup> December (extended to the end of January 2010 due to closures due to snow).

It was noted that 15 schools took part and 572 pupils undertook the survey, and individual school reports and summaries had been produced for the schools who participated.

Members of the Board noted the next steps as follows:

- The Healthy Schools Team would be working with schools to look at the results of the survey and include them in their action plans



- The findings would be incorporated into the new Children and Young People's Plan
- A newsletter would be produced to thank students for taking part and to feedback the main headline results, and a letter would be sent out to schools thanking them for their participation
- The Executive Summary would be placed on the website and widely circulated and the findings would be promoted across all partner agencies. The full report and data tables would be placed on the intranet.
- Developments and results from national surveys and national indicators would be monitored to enable data to be compared and contrasted.

Resolved:- That the content of the report be noted.

**D41. ANY OTHER BUSINESS**